

SBVC Curriculum Committee MINUTES

<b>Date: 9/28/15</b>		<b>Time: 2:00pm to 4:00pm</b>		<b>Location: BUS 125</b>	
<b>Members:</b>					
<input type="checkbox"/> Haragewen Kinde	<input checked="" type="checkbox"/> Leticia Hector	<input checked="" type="checkbox"/> Kay Dee Yarbrough	<input checked="" type="checkbox"/> Corrina Baber		
<input checked="" type="checkbox"/> Kathy Adams	<input checked="" type="checkbox"/> Vicente Alvarez	<input checked="" type="checkbox"/> Lydia Barajas-Zapata	<input type="checkbox"/> Patrick Buckley		
<input checked="" type="checkbox"/> Colleen Calderon	<input checked="" type="checkbox"/> Mary Copeland	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Glenn Drewes		
<input checked="" type="checkbox"/> Virginia Evans-Perry	<input checked="" type="checkbox"/> Henry Hua	<input checked="" type="checkbox"/> Dennis Jackson	<input checked="" type="checkbox"/> Albert Maniaol		
<input checked="" type="checkbox"/> Danielle Ramsey	<input checked="" type="checkbox"/> Yolanda Simental	<input checked="" type="checkbox"/> Janice Wilkins	<input type="checkbox"/> Student Representative		
<input checked="" type="checkbox"/> Corrina Baber, due to schedule conflict, participates and provides proposal input online					

<b>Discussion Topic:</b>	
<b>Non-Credit Courses</b>	<ul style="list-style-type: none"> <li>• A new ad hoc committee has been formed for non-credit courses.</li> <li>• Currently Valley has 4 non-credit courses. Many other departments are beginning to explore with creating non-credit courses. For example, Math is considering adding non-credit courses to their offerings.</li> <li>• No units will be offered, and the catalog will state that the course is a non-credit course.</li> </ul>
<b>Review Team Based Division of Labor/Finalize</b>	<ul style="list-style-type: none"> <li>• Reviewed teams and their roles.</li> <li>• Each team should still be aware of the different portions of the course.</li> </ul>
<b>Review State/Local CTE Approval Process with Timeline (Local, Region 9, and State)</b>	<ul style="list-style-type: none"> <li>• Albert Maniaol reviewed the State/Local CTE Approval Process.</li> <li>• Curriculum items are taken to the Local Region 9 Meeting, consisting of 12 Deans from around the region.</li> <li>• When reviewing courses/programs, the Deans are looking to see if they align with other colleges (i.e. names).</li> <li>• Each proposal needs to have Labor Market Information and a List of Advisory Board Members (attached in the minutes).</li> <li>• After the proposal clears the first reading, it heads to the second or final reading.</li> <li>• Proposals can go to the consortium at any time.</li> <li>• It is encouraged that Faculty meet with Albert Maniaol prior to taking the proposal to Curriculum so he can take it for approval at the Region 9 meeting.</li> <li>• When approved by all entities, CTE proposals take approximately two years to complete.</li> </ul>
<b>Two CurricUNET workshops remaining:</b>	The CurricUNET workshops were a success! Multiple departments were able to attend and have their Curriculum questions answered.
<b>Curriculum Regional Meeting</b>	<ul style="list-style-type: none"> <li>• The Curriculum Regional Meeting will be held on Saturday, November 14<sup>th</sup> from 9:30AM to 3:30PM at Mt. Sac (Lunch provided). Cost is free, but there will be a \$25 charge for no shows.</li> <li>• Curriculum Chairs and committee members are highly encouraged to attend.</li> <li>• Interested participants should notify Leticia by November 9<sup>th</sup>.</li> </ul>